

North Cumberland Fire District

Meeting Minutes

February 18, 2009

Present:

Edward LeBlanc, Chairman

John Aharonian

Brian Campbell

Matthew Gannon

John Patrick McCoy

Robert J. Murray (also serving as interim treasurer)

Paul Lindquist

Absent:

Robert Audette

Others Present:

David DeVecchio, Chief

Fay Dakake, Clerk

Martin Klara, Tax Collector

Opening:

The regular meeting of the North Cumberland Fire District (NCFD) was called to order at 7:06 pm on Wednesday, February 18, 2009 by Chairman LeBlanc.

A. Approval of Minutes

Motion was made by Mr. McCoy, seconded by Mr. Lindquist, to accept the minutes of the January 21, 2009 meeting as written. All in favor. So voted.

B. Treasurer's Report

Chairman LeBlanc reported that Dan Hamel has been relieved of his duties as treasurer. Board member Robert Murray will serve as interim treasurer. Mr. Murray is the process of receiving data and records from Mr. Hamel. Mr. Murray plans to create a set of books dated January 2009 moving forward and to verify the accuracy of Mr. Hamel's past records. He feels it is in the District's best interest to consolidate the saving and operating accounts to avoid overdraft situations. The Anglo Irish Bank account signatures on file will be verified. Mr. Murray intends to have a treasurer's report available for the next meeting.

C. Tax Collector's Report

Tax Collector Klara reported a list of residents, who are delinquent in paying their fire district taxes due October 2008 and prior, has been submitted to attorney Michelle Baker for review. Certified letters notifying these residents of the upcoming tax sale will be sent.

Motion was made by Mr. Murray, seconded by Mr. Campbell, to accept the Tax Collector's Report dated February 2009. All in favor. So voted.

D. Chief's Report/Monthly Expenditures

Chief DelVecchio submitted his monthly report for January 2009 including expenses dated February 18, 2009. He highlighted the following:

- 117 calls in the month of January 2009, a slight decrease attributed to a decrease in fire alarms and mutual aid**
- A breakdown of the number of calls was reviewed.**
- Pvt. Grenier to write a grant to obtain a BullEx fire training system to**

be used by all Cumberland fire districts.

- Fire Marshal Garon to accompany the alarm company adding modules to several alarm boxes to discontinue sending trouble alarms.

The monthly Chief's meeting items not included in the report that were shared included:

1. Information Management Corporation (IMC) software to be looked at thru a grant process.
2. Town wide standard operating procedure committee formed to create common operation guidelines.

Motion was made by Mr. Campbell, seconded by Mr. Lindquist, to accept the Chief's Report for January 2009 including expenses. All in favor. So voted.

E. Committee Reports:

Financial Management, Budget, Taxes

No comment.

Apparatus/Buildings/Grounds

Mr. Aharonian reported construction of the new truck in on schedule.

Personnel/Labor Management

Mr. Lindquist informed the Board Union Grievance 09-01 has been

filed and that he would like to discuss the grievance in executive session.

Negotiations

No comment.

Labor Management

The next meeting of the Labor Management Committee will be held April 13, 2009 at 7:00 p.m.

F. Old Business

District Credit Card

On the recommendation of the Board, Chief DelVecchio has completed the paperwork for the creation of two (2) Citizen's Bank debit cards, one for the Chief and one for the Deputy Chief, in lieu of a credit card. The Shell Gasoline credit card will be cancelled.

Lt. Emerson – Treadmill (Acct # 6030)

After meeting with the Union and a review of the budget of Account 6030 (Upgrading and Purchasing of New Equipment), Chief DelVecchio advised the Board that there is available funding to accommodate the Union's request for an additional contribution of \$600.00 towards the cost of the new treadmill.

No Board members opposed.

Countryside Sign Invoices

Interim treasurer Murray is in the process of confirming the status of the payment to the Union in question.

Beacon Mutual Contract

Chief DelVecchio informed the Board the Beacon Mutual Insurance contract has been signed. Beacon Mutual immediately began working on an outstanding issue.

G. New Business

Illness/Injury Policy

Chief DelVecchio distributed a copy of Illness/Injury Policy to all Board members. The Union has been engaged in the creation of this policy. The policy has been

e-mailed to Beacon Mutual representative, Donna Searls for her reference, the Board was asked by Chairman LeBlanc to read and digest the policy. Any concerns should be directed to Chief DelVecchio.

Recruit Eligibility List

The current eligibility list expired February 9, 2009. Chief DelVecchio is in the process of compiling information to form a new test process and eligibility list. Chairman LeBlanc asked Chief DelVecchio to consult with Personnel Committee Chairman, Paul Lindquist.

Appreciation Dinner

Chief DeVecchio obtained a copy of the longevity award brochure that was used last year. A call was made to the representative to verify the accuracy of the price list. Lt. Emerson will check the availability of the Arnold Mills United Methodist Church hall for April 26, 2009 for the Appreciation Dinner. Someone from the Union will either contact the catering group used last year or will pass the phone number along to Mr. Lindquist.

VFIS Claim Denial

To be discussed in Executive Session.

H. Public Comment

No comment.

Executive Session per RIGL 42-46-5 (1), 42-46-5 (2)

Motion was made by Mr. Murray, seconded by Mr. McCoy and unanimously carried to enter into Executive Session in accordance with RIGL 42-46-5 (1) and 42-46-5 (2) at 7:45 p.m.

Return to Public Meeting

Chairman LeBlanc announced that the Personnel Board will meet next week to discuss the Grievance 09-01. Mr. Murray will serve in

dual capacity as interim treasurer and trustee until further notice. The Board will look into establishing a 457B for non-union employees. There may be a waiting period before a non-union employee can enlist in the 457B which Mr. Murray will investigate with Nationwide.

Adjournment

Motion was made by Mr. Murray, seconded by Mr. Gannon and unanimously carried to adjourn the public meeting at 8:24 p.m.

Minutes submitted by: Fay Dakake, Clerk

Approved by: Edward LeBlanc, Chairman
